

CHECKLIST for 2019 LaFontaine Teacher of the Year Nominations

	Purpose	✓	Paragraph Starters
Nominator Relationship	Describe nominator's relationship to teacher		As a nominator, my professional relationship with [teacher] is best described as...
Criteria Statements	Describe how the nominee meets each criterion		[Teacher] is in good standing with his/her district as evidenced by...
			[Teacher] plans to continue in active teaching status because...
			[Teacher] spends a minimum of 50% of time teaching students because...
			[Teacher] inspires students of all backgrounds and learning abilities by...
			[Teacher] has the respect and admiration of students, parents and colleagues as evidenced by...
			[Teacher] is active in the community and in the school district as evidenced by...
	Purpose	✓	Submit with Nomination Form
Supporting Evidence	Provide REQUIRED evidence that clearly supports the Criteria Statements		Letters of Recommendation from students, parents and colleague
			Pictures or videos of events where teacher had impact
			Copies of publicity teacher may have received
	Provide RECOMMENDED evidence		Other evidence that supports the nomination (ie newsletters, social media posts etc)